



**THE GUJARAT CANCER & RESEARCH INSTITUTE
NEW CIVIL HOSPITAL CAMPUS, ASARWA, AHMEDABAD-380 016**

Phone No: 079-2268 8008

Fax No. 079-2268 5490

REQUIRES

Interested candidates may apply upto **28-10-2015, Wednesday** during office hours, in the application form downloaded from our website. Photocopies of all educational qualifications, experience certificates & attempt certificates duly self attested alongwith one recent colour passport size photograph to be submitted by the post/ courier/ by hand. Address to The Incharge Director, The Gujarat Cancer & Research Institute, Civil Hospital Campus, Asarwa, Ahmedabad – 380016.

INCHARGE DIRECTOR

❖ Note: Candidates applying through E-mail must send hard-copies of all other documents related to educational and experience certificate etc. before last date of submission of application. Application received without document will be outrightly rejected.

Candidates are requested to send all self attested photo copies of following documents with application form.

- ❖ Detailed Bio-data.
- ❖ Birth Certificate.
- ❖ Caste Certificate.
- ❖ All Mark Sheets of Graduation, Post Graduation, Super Speciality, etc.
 - MCI Registration of Graduation, Post Graduation.
 - Gujarat State Medical Council Registration / or other State's Medical Council Registration.
 - Attempt Certificate of Graduation, Post Graduation.
- ❖ All Experience Certificates.
- ❖ NOC from Present Employer.

The Gujarat Cancer & Research Institute invites applications for the following posts.

Teaching Post:

1. SENIOR RESIDENT RADIOTHERAPY ----- (2-POST)

Non - Teaching Post:

1. FELLOW IN RADIOTHERAPY ----- (2-POST)
2. FELLOW IN SURGICAL ONCOLOGY ----- (4-POST)
3. HOSPITAL AROGYA MITRA (MA YOJANA) ----- (1-POST)
4. HEAD – INFORMATION TECHNOLOGY ----- (1-POST)

ETHICS COMMITTEE SECRETARIAT PROJECT:

1. DATA MANAGER ----- (1-POST)

NCRP-ICMR project titled “Rural Cancer Registry – Ahmedabad District “

1. SR. RESEARCH OFFICER (MEDICAL) ----- (1-POST)

“Hospital Based Cancer Registry” Project:

1. RESEARCH SCIENTIST - I (MEDICAL) ----- (1-POST)

“Bone Marrow Registry” Project:

1. RESEARCH OFFICER ----- (1-POST)

For Siddhpur Cancer Care Centre:

1. MEDICAL OFFICER ----- (1-POST)

TEACHING POST:

1. SENIOR RESIDENT RADIOTHERAPY ----- (2-Post)

- QUALIFICATION :** M.D. (Radiotherapy) / M.S. (Radiotherapy).
AGE: Not more than 35 years, can be relaxed for deserving case.
CATEGORY: 2 – General.
EXPERIENCE: Experience Candidate is highly preferred.
FIX PAY: Rs.46,000/- P.M

NON-TEACHING POST:

1. FELLOW IN RADIOTHERAPY ----- (2-Post)

- QUALIFICATION :** Diploma / M.D. (Radiotherapy)
AGE: Not more than 35 years, can be relaxed for deserving case.
EXPERIENCE: Experienced candidate will be preferred
STIPEND: Details given bellow.

2. FELLOW IN SURGICAL ONCOLOGY ----- (4-Post)

- QUALIFICATION :** M. S. (Gen. Surgery, ENT), DNB (Surgical Oncology)
AGE: Not more than 35 years, can be relaxed for deserving case.
EXPERIENCE: Experienced candidate will be preferred
STIPEND: Details given bellow.

Eligibility & other Criteria for Fellowship

❖ Fellowship Eligibility

Diploma OR Degree holder

❖ Tenure

Fellowship tenure is for 1 year (can be extended for one year)

❖ Deposit

- Rs.25000/- for one year Fellowship.
- Deposit will be refunded after completion of tenure.

❖ Stipend for 1st year Fellowship

Rs.23000/- per month for M.D. / M.S.
Rs.19000/- per month for Diploma
Rs.26000/- per month for D.M. / M.Ch

2nd year Fellowship Stipend

Rs.24000/- per month
Rs.20000/- per month
Rs.27000/- per month

- ❖ Certificate will be issued after successful completion of fellowship.

3. HOSPITAL AROGYA MITRA (MA YOJANA) ----- (1-Post)

QUALIFICATION :	Medical Graduate B.H.M.S. / B.A.M.S. from a recognized University and Degree, Diploma or Certificate Course in Computer, Knowledge of computer is highly preferred.
AGE:	Not more than 35 years, can be relaxed for deserving case.
CATEGORY:	1 – General.
EXPERIENCE:	Experience Candidate is highly preferred.
FIX PAY:	Rs.18,000/- P.M.

4. HEAD – INFORMATION TECHNOLOGY----- (1-Post)

QUALIFICATION:	Full time B.E. – IT/Computers or MCA from a recognized University.
AGE:	Not more than 45 years, can be relaxed for deserving case.
JOB BRIEF:	The IT Head would be responsible for the smooth running of GCRI's computer systems and IT infrastructure. He or she will supervise the implementation of new hardware and software resources, and maintenance and support of existing ones. He or she would also manage the IT department staff, and interface with existing and potential IT vendors. All this would be done in accordance with Government of Gujarat and hospital rules.
EXPERIENCE:	<ol style="list-style-type: none">(1) 10-15 years of relevant experience in information technology management roles, with the majority at hospitals or medical institutions.(2) Deep experience of IT management in the medical domain, including familiarity with specialized medical software and its interfacing with other systems. Experience with end-to-end ERPs such as SAP, Oracle, or equivalent, or dedicated Hospital Information Management Systems (HIMS).(3) Proven experience in planning and implementing hardware and software rollouts, including user training and efficient resource reallocation.(4) Proven experience of leading large IT teams with different specializations to service multiple user departments.(5) Experience in drafting, negotiating, and closing tender contracts with IT vendors, for both one-time purchase and ongoing support and maintenance. Experience in purchasing and managing different kinds of software licenses.(6) Knowledge of Central and State Government sourcing & procurement rules, and other applicable regulations.(7) Knowledge of fundamental and current information technology concepts. An advanced degree in IT or management desired.(8) Analytical ability to process large amounts of data, and draw insights to optimize asset allocation and new asset purchase.(9) Understanding of data centre management and data governance will be an advantage.

- RESPONSIBILITIES:**
- (1) Design, implement and coordinate systems, policies and procedures for hospital-wide IT infrastructure, in partnership with senior management.
 - (2) Manage information technology assets, such as networks and computer systems on a day-to-day basis.
 - (3) Manage IT staff by recruiting, training and coaching employees, and appraising their performance against previously communicated expectations.
 - (4) Interface regularly with user department heads to ensure their needs are being met. Understand their long-term needs and plan proactively.
 - (5) Perform IT vendor management. Participate in tender drafting and negotiations to ensure best quality, price, and timely delivery for required IT hardware and software. Ensure support and maintenance of existing assets on an ongoing basis.
 - (6) Ensure in advance that new hardware and software acquisitions would interface with legacy systems and databases as required.
 - (7) Plan and manage data backup systems and protocols, utilizing both on-site and cloud applications.
 - (8) Develop metrics to measure system and network usage on an ongoing basis. Use these to optimize resource allocation regularly.
 - (9) Create and communicate privacy and security policies to all users in a user-friendly manner. Periodically audit systems to ensure network security, and adherence to defined policies.
 - (10) Allocate annual IT budget in accordance with institute and Govt. regulations, and ensure cost effectiveness and audit compliance.
 - (11) Focus on strategic aspects of IT: continuously monitor the software and hardware landscape for new and disruptive technologies. Benchmark performance against other hospitals. Track and report key utilization metrics to senior management, making a business case for acquiring new resources where required.

PAY: Negotiable.

ETHICS COMMITTEE SECRETARIAT PROJECT:

1. DATA MANAGER ----- (1-Post)

- QUALIFICATION :** Science Graduate with minimum 50% from a recognized university.
Expertise in Computer work.
Fluency in English will be preferred.
- AGE:** Not more than 30 years, can be relaxed for deserving case.
- CATEGORY:** 1 – General.
- EXPERIENCE:** Minimum Two years experience in Hospital setup will be preferred.
- FIX PAY:** Rs.10,000/-

NCRP-ICMR PROJECT TITLED "RURAL CANCER REGISTRY-AHMEDABAD DISTRICT":

1. SR. RESEARCH OFFICER (MEDICAL) ----- (1-Post)

QUALIFICATION : MBBS Degree from any MCI recognized University.
AGE: Not more than 35 years, can be relaxed for deserving case.
EXPERIENCE: Two years experience in any government or private hospital, knowledge of Computer Applications will be preferred.
FIX PAY: Rs.35,000/- P.M. (Consolidated)

JOB DESCRIPTION: Overall responsibility of the working of project, supervision of staff, training and retraining the project staff, overall co-ordination with government health authorities in district, private doctors and other sources from whom the field staff and biostatistician will interact, regular review meeting with Data analysis, interpretation and feed-back to staff, Official correspondence and Data communication to NCRP-ICMR, report making etc.

"HOSPITAL BASED CANCER REGISTRY" PROJECT:

1. RESEARCH SCIENTIST - I (MEDICAL) ----- (1-Post)

QUALIFICATION : MBBS Degree from any MCI recognized University.
AGE: Not more than 35 years, can be relaxed for deserving case.
EXPERIENCE: Two years experience in any government or private hospital, knowledge of Computer Applications will be preferred.
FIX PAY: Rs.35,000/- P.M. (Consolidated)

"BONE MARROW REGISTRY" PROJECT:

1. RESEARCH OFFICER ----- (1-Post)

QUALIFICATION : MBBS / BAMS / BHMS / BDS Degree from any recognized University. MBBS will be preferred.
AGE: Not more than 35 years, can be relaxed for deserving case.
EXPERIENCE: Two years experience in any government or private hospital, knowledge of Computer Applications will be preferred.
FIX PAY: Negotiable

“FOR SIDDHPUR CANCER CARE CENTRE” :

1. MEDICAL OFFICER ----- (1-Post)

QUALIFICATION : M.B.B.S from Government Recognized Institute.
AGE: Not more than 35 years, can be relaxed for deserving case.
CATEGORY: 1 – General.
EXPERIENCE: Two years experience in recognized institute is preferred.
FIX PAY: Rs.35,000/- P.M. (Consolidated)

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