

# FUNCTIONING OF COMMITTEES

## Internal Management Committee

Dr. Rakesh Vyas	Chairman
Dr. Geeta Joshi	Member
Dr. Kiran Kothari	Member
Mr. N. T. Chavda	Member
Dr. Asha Anand	Member
Dr. Shashank Pandya	Member
Dr. Apurva Patel	Member

## Purchase Committee

Dr. Rakesh Vyas	Incharge Director & Member Secretary
Dr. Kiran Kothari	Dy. Director, GCRI, Member
Dr. Geeta Joshi	Dy. Director, GCRI, Member
Mr. N. T. Chavda	Hospital Administrator

## GCRI Website Updating Committee

### Advisory Body

Dr. Rakesh Vyas	Incharge Director, Chairman
Dr. Geeta Joshi	Dy. Director
Dr. Kiran Kothari	Dy. Director
Mr. N. T. Chavda	Hospital Administrator

### Technical Committee Members

Dr. Rakesh Rawal	Cancer Biology, Member Secretary
Ms. Meena Bhatia	OSD, Admin Wing, Coordinator
Dr. Dhruvi Desai	RMO, Admin Wing, Member
Dr. Hemangini Vora	Cancer Biology, Member
Dr. Foram Patel	Microbiology, Member
Dr. Pooja Nandvani Patel	Radiotherapy, Member
Mr. Kiran Parmar	IT Department, Member
Mr. Dharmesh Panchal	Photography & Publicity, Member
Mr. Jagdish Gohel	Library, Member

Website: <http://www.cancerindia.org>

**Objective:** To improvise, screen and approve GCRI website content prior to hosting.

The committee has defined task and responsibilities. News and Event section is updated

twice in a month (Every 1st and 15th of the Month). Employment and Tender details are hosted as and when required. Departments and services are reviewed once in a year with final approval by Director.

## Library Committee

Dr. Rakesh Vyas	Incharge Director
Dr. Geeta Joshi	Deputy Director
Dr. Kiran Kothari	Deputy Director
Dr. Asha Anand	Professor In-charge
Dr. Rakesh Rawal	Member Secretary
Dr. Hitesh Rajpura	Member
Dr. Manoj Shah / Dr. Priti Trivedi	Member
Dr. Ava Desai	Member
Dr. Dhruvi Desai	RMO
Mrs. Nuri Chauhan	Librarian

**Objective:** To review the library related issues and recommend utilization of grant for facility

**Activities:** Library Committee meeting were held on April 24, 2013 and December 05, 2013. The important decisions taken by I/C Director were to renewal of ProQuest Medical Database and 61

improvisation and content creation (Print/Online Journals and Books).

National and International Oncology Journals (Print +Online) for the period of January to December 2013 and Library Membership card is mandatory for all the GCRI library users.

## GCS Research Journal Committee

Dr. R.K. Vyas	Chairman
Dr. Geeta Joshi	Co-Chair persons
Dr. Kiran C Kothari	Co-Chair persons
Dr. Asha Anand	Editors
Dr. Pariseema Dave	Editors
Dr. Nandita Ghosh	Editors
Dr. Bipin Patel	Members

Dr. Manoj Shah	Members
Dr. Shilpa M Patel	Members
Dr. Shashank Pandya	Members
Dr. Prabhudas S. Patel	Members
Dr. Hemangini H. Vora	Members
Dr. Rakesh M. Rawal	Members
Dr. Harsha Panchal	Members

**Objective:** The objective of the Gujarat Cancer Society Research Journal is to provide a wider and louder platform to the scientists and doctors to project their work and views more authentically in

a peer reviewed journal. To serve as an academic-research bridge between the basic science and applied sciences, viz, various disciplines of medicine within and outside GCS-GCRI.

**Activities:** Gujarat Cancer Society Research Journal is a biannually (April and October) peer-reviewed journal published by the Gujarat Cancer Society (formerly published as GCS Research Bulletin). Journal represents academic as well as basic, clinical and clinico-basic research carried out by the staff of the GCRI and GCS during the preceding period starting from publication of the last issue. It generally comprises of invited review articles, publish oration speech, scientific papers

anecdotal reports, summaries of paper and articles published in various journals and other scientific publications, as well as an account of the work presented in the clinical meetings and journal clubs. The frequency of publication is intended to be increased. It should be able to promote the cause of oncology in the country and also abroad, simultaneously projecting the work, the workers, the work-place and the warehouse.

### ICS Cancer Cure Fund

Dr. Rakesh Vyas	Incharge Director
Dr. Kiran Kothari	Dy. Director
Dr. Geeta Joshi	Dy. Director
Dr. Dhruvi Desai	RMO
Shri Bhadrash Shah	Accounts Officer
Shri M.D. Patel	Medical Record Keeper

**Objective:** Financial help to poor/needly cancer patients.

### Treatment of MA Yojana & LIG Patients

Dr. Rakesh Vyas	Incharge Director
Dr. Dhruvi Desai	RMO
Dr. Bhalchandra Pandya	RMO
Mrs. Shivani Rajput	Accounts Officer
Shri M.D. Patel	Medical Record Keeper

**Objective:** To see that MA Yojana patients get treatment as per government rules.

### Patient Care Evaluation Committee

Dr. Geeta Joshi	Dy. Director
Dr. Bhalchandra Pandya	RMO
Shri Rasmikant Magiawala	Social Worker
Ms. Mona Darji	Matron
Ms. S J. Macwan	Matron

**Objective:** The committee randomly called the patients from different wards and asked them about their experiences regarding hospital. Patient's suggestions are followed. A questioner has been made with a mention of duration of admission in the hospital, experiences on

admission and during their stay in the hospital, information received about the disease, suggestions regarding treatment expense, opinion about the behaviour of doctors, nurses and other staff members and other important remarks of the patients.

### NABL/H Accreditation Committee

Dr. Rakesh Vyas	Incharge Director
Dr. Manoj Shah	Head of Pathology
Dr. Parijath Goswami	Head of Microbiology
Dr. Priti Trivedi	Prof. of Pathology
Dr. Hemangini Vora	Senior Scientific Officer
Dr. Nandita Ghosh	Senior Scientific Officer
Dr. Rakesh Rawal	Senior Scientific Officer
Dr. Rima Kusumgar	Blood Transfusion Officer
Ms. Meera Voralija	Store Incharge
Mr. B.H. Patel	Head Cleark
Mr. Mahesh Ahir	Civil Engineer
Mr. Sanjay Patel	Electrical Engineer

**Objective:** To obtain NABL Accreditation for laboratories and to review quarterly the NABL

records of laboratories.

### Fire Safety Committee

Dr. Rakesh Vyas	Incharge Director
Dr. Dipak Rathod	RMO
Dr. Bhalchandra Pandya	RMO
Dr. Dhruvi Desai	RMO
Dr. Rakesh Rawal	Senior Scientific Officer
Shri K.P. Jayapal	PS to Director
Shri Mahesh Ahir	Civil Engineer
Shri Sanjay Patel	Electical Engineer

**Objective:** To understand and implement the fire safety in GCRI after careful assessment of hospital infrastructure as per norms. To prepare and

implement SOP for fire and non fire disaster management in GCRI.

## Disaster Management Committee

Dr. Rakesh Vyas	Incharge Director
Dr. Dipak Rathod	RMO
Dr. Dhruvi Desai	RMO
Dr. Bhalchandra Pandya	RMO

**Objective:** To act and instruct after evaluating nature of disaster.

## Women's Development Cell

Dr. Geeta Joshi	Chairman
Dr. Meeta Mankad	Co-chairman
Ms. Meena Bhatia	Secretary
Dr. Forum Patel	Joint Secretary
Dr. Franky Shah	Member
Dr. Kinna Shah	Member
Mrs. S. J. Mekwan	Member
Dr. Pooja Nandwani Patel	Member
Mrs. Mona Darji	Member
Mrs. Meera Vorelia	Member
Mrs. Hansa Kanani	Member
Dr. Rima Kusumgar	Member
Ms. Ketaki Kathiria	Member
Mrs. Shivani Rajput	Member

**Objective:** The women development cell has organized three programmes during the year. On Doctor's day July 1, 2014, a Tree Plantation at GCRI was done. A lecture was organised on 'How to save environment on day to day life' on September 12,

2013, by **Ms. Ketki Gadre** Project Officer, Waste Management Group, Centre for Environment Education, Ahmedabad. On International Women's Day March 8, 2013, a 5S Training Programme was coordinated by **Mrs. Sudha Mazumdar**.

## Women's Grievance Cell

Dr. Ameenben Yagnik	Chairperson
<b>Core Committee Members</b>	
Mrs. Bhartiben Parikh	Member
Dr. Geeta Joshi	Member
Dr. Hemangini Vora	Member
Ms. S. J. Macwan	Member
Dr. J. P. Neema	Member
Dr. Prabhudas Patel	Member
Mr. Jaipal Nair	Member
<b>Advisors</b>	
Dr. Parijath Goswami	Member
Dr. Meeta Mankad	Member
Dr. Priti Trivedi	Member
Dr. Harsha Panchal	Member
Ms. Bhavna Patel	Member
Ms. Dipti Gandhi	Member
Ms. Sudhaben Gohil	Member
Mrs. Gajraben Vaghela	Member

**Objective:** The purpose to form this cell is to maintain Healthy Working Environment and woman should not feel unsafe at work place.

**Activities:** The first meeting of Women Grievance Cell was held under the leadership of Chairperson Ms. Ameenben Yajnik (Advocate of High Court) On October 6, 2012 at GCRI. The social worker Ms. Bhartiben Parikh, and GCRI members and advisors remained present. The chairperson conveyed that according to Vishakha's Judgment of Supreme Court the Cell should consist of 7 members - One Chairperson, three women members (one social worker and two from the organisation) and three

men members. The proactive role of the committee is to enroll complain of staff member/s related to Gender discrimination, mental harassment and sexual harassment. Patients complains should also be enrolled if the incident is happened in hospital premises. The complainer should submit the complaint form to the cell and verbal complaints can also be entertained. Each complaint should be registered and number should be given accordingly. Two members can first inquire about the complaint and then can be discussed with the other members of the cell. This cell should meet once in two or three months.

## Information Technology Committee

Dr. Rakesh Vyas	Incharge Director, Chairman
Shri Haren Shah	Computer Expert and Hon. External IT Advisor
Shri Rashmikant Shah	Computer Expert
Dr. Kiran Kothari	Dy. Director
Shri N. T. Chavda	Hospital Administrator
Shri Kiran Parmar	Computer Engineer

**Objective:** To assess and implement hospital information management system along with laboratory information management system. To

assess hospital IT infrastructure with special reference to utilisation and need for prioritization in procurement process.

## Hospital Infection Control Committee

Dr. Rakesh Vyas	Incharge Director, Chairman
Dr. Geeta Joshi	Deputy Director
Dr. Parijath Goswami	Member Secretary, Professor of Microbiology
Dr. Kiran Kothari	Deputy Director, Surgery, Member
Dr. Shaskank Pandya	HOD, Surgical Oncology, Member
Dr. Apurva Patel	HOD, Medical Oncology, Member
Dr. Shilpa Patel	HOD, Gynaec Oncology, Member
Dr. Bipin Patel	HOD, Anaesthesiology, Member
Dr. Jayshree Thakker	Professor Anaesthesiology, Member

## Activities in Infection Prevention

### General measures

1. Infected patients surveillance: To check if the patient is infected with MRSA / ESBL , pseudomonas or acinetobacter. Emphasis on Hand hygiene to prevent dissemination of Infection to other patients.
2. Monitoring and documenting infection control practices checklist on daily basis.
3. Hospital hygiene
4. Monitoring standard precautions being followed by HCWs (Doctors, Nursing staff and housekeeping personnel)
5. Training programs
  - Preventing Blood stream infections(BSI) – Dr. Parijath. N. Goswami

- Surveillance on sterilization assurance in CSSD and ICUs- Dr. Victor Rosenthal
- International infection control week- Dr. Parijat. N. Goswami
- Displays of Hand hygiene in hospital's sites.
- OT-CSSD Monitoring of Sterilizers
- Vector control program.
- Issues in prevention of HBV infections
- Workshop on controlling infection as a part of NABH

### Specific Measures

6. Renovating the washing , drying , packaging area of CSSD
7. Hand hygiene compliance throughout the hospital: Check list : To follow WHO/CDC

- Hand hygiene guidelines “ My 5 Moments of Hand Hygiene”
8. Surveillance of potable water of the hospital.
  9. Data generation of 4 indicators of Health care associated infections: CAUTI, CABSII, SSI and VAP.
  10. Reporting NSI (needle stick injury)
  11. Created different registers pertinent to the area like CSSD, Neuro-TSSU, OT TSSU etc for monitoring and documentation.
  12. Surveillance of Critical areas like OT, BMT, Chemotherapy wards etc.
  13. Sub- committee for justified use of Antibiotics is formed involving;
    - Dr. Apurva Patel, Professor of medical oncology.
    - Dr. Shashank Pandya, Professor and Head of Surgical oncology
    - Dr. Shilpa Patel, Professor and Head of Gynec oncology
  14. Sub-Committee for Hospital Waste Management
    - Dr. Jayshree Thakkar, Professor of Anesthesiology
    - Dr. Parijath Goswami, Professor and Head of Microbiology
    - Mr. A.V.Patel, Pharmacist
    - Dr. Parijat N. Goswami, Heads the HWM committee
    - Mrs. Mona Darji, Matron-Grade-1, Heads the HWM committee
    - Mrs. Hemlata Simons, Head Nurse, HWM Nurse, Reports to Mrs. Mona Darji & Dr. Parijat Goswami
    - Mrs. Kashmira Thaker, Head Nurse, HWM Nurse Reports to Mrs. Mona Darji & Dr. Parijat Goswami
    - Dr. Foram Patel, Manages meetings and submits reports to dr.Parijat Goswami
    - Mr. Akshay Dave, Sanitary Inspector
    - Mr. Ranan, Rajdeep Contractor

## Cleaning Contract Service Committee

Dr. Rakesh Vyas	Incharge Director
Head & Professor of Medical, Surgical, Radiotherapy, Pathology, Radiology or their Senior representatives	
Dr. Dhruvi Desai	RMO
Dr. Bhalchandra Pandya	RMO
Ms. Mona Darji	Matron
Ms. S. J. Macwan	Matron
Shri Rajendra Rajput	Admin Officer
Shri Maheshbhai Ahir	Civil Engineer
Shri Sanjay Patel	Electrical Engineer

**Objective:** To ensure highest standards of cleanliness in the hospital and premises.



## Institutional Review Committee For Dissertation/Thesis

Dr. Rakesh Vyas	Chairperson, Incharge Director, GCRI
Dr. Geeta Joshi	Member Secretary, Dy. Director, GCRI
Dr. Harsha Panchal	Assistant Member Secretary, Medical Oncology
Dr. Nandita Ghosh	Assistant Member Secretary, Molecular Endocrinology
Mr. Vinay K. Kapoor	Member (Legal)
Mr. Narendra Verma	Member (Legal)
Mr. Ushakant Shah	Member (Social Worker)
Dr. Kiran Kothari	Member, Dy. Director, GCRI
Dr. J. P. Neema	Member, Head, Radiotherapy
Dr. Shashank Pandya	Member, Head, Surgical Oncology
Dr. Hemant Shukla	Member, Surgical Oncology
Dr. Dhaval Jetly	Member, Pathology
Dr. Trupti Patel	Member, Pathology
Dr. Hitesh Rajpara	Member, Radiodiagnosis
Dr. Saumil Desai	Member, Radiodiagnosis
Dr. U. Suryanarayan	Member, Radiotherapy
Dr. Meeta Mankad	Member, Gynec-Oncology
Dr. Pariseema Dave	Member, Gynec-Oncology
Dr. Bipin Patel	Member, Anaesthesia
Dr. Bhavna Shah	Member, Anaesthesia
Dr. Parijath Goswami	Member, Microbiology
Dr. Prabhudas Patel	Member, Biochemistry Research
Dr. Hemangini Vora	Member, Immunohistochemistry & Flowcytometry
Dr. Nandita R. Ghosh	Member, Molecular Endocrinology
Dr. Rakesh Rawal	Member, Medical Chemistry & Pharmacogenomics
Dr. Franky Shah	Member, Biochemistry Research

## Scientific Research Committee

### Chairman, Scientific Research Committee

Dr. R.K.Vyas – I/C Director, GCRI

### Member Secretary, Scientific Research Committee

Dr. Asha Anand

Dr. Hemangini Vora	Assistant Member Secretary, Senior Scientific Officer, GCRI
Dr. Sonia Parikh	Assistant Member Secretary, Medical Oncology, GCRI
Dr. Kiran Kothari	Member, Prof. of Surgical Oncology, GCRI
Dr. Geetaben Joshi	Member, Prof of Anesthesia, Pain & Palliative Care, GCRI
Dr. Devendra Patel	Member, Former Director, GCRI, Professor Emeritus
Dr. Pankaj Shah	Member, Vice President, GCS
Dr. Kirti Patel	Member, Dean, GCS Medical College
Dr. Shilin Shukla	Member, Former Director, GCRI, Professor Emeritus
Dr. Shashank Pandya	Member, Prof. & Head of Surgical Oncology, GCRI
Dr. Shilpa Patel	Member, Prof. & Head of Gynaecological Oncology, GCRI
Dr. Bipin Patel	Member, Prof. & Head of Anaesthesiology, GCRI
Dr. J.P. Neema	Member, Prof. & Head of Radiotherapy, GCRI
Dr. Manoj Shah	Member, Prof. & Head of Pathology, GCRI
Dr. Parijath Goswami	Member, Prof. & Head of Microbiology, GCRI
Dr. Hitesh Rajpara	Member, Prof. of Radiodiagnosis, GCRI
Dr. Prabhudas Patel	Member, Senior Scientific Officer, GCRI
Dr. Rakesh Raval	Member, Senior Scientific Officer , GCRI
Dr. Ashok Patel	Member, Surgical Oncology, GCRI
Dr. Shailesh Talati	Member, Medial Oncology, GCRI
Dr. Priti Trivedi	Member, Pathology, GCRI
Dr. Saumil Desai	Member, Radiodiagnosis, GCRI
Dr. Ava Desai	Member, Gynaecological Oncology, GCRI
Dr. Bhavna Shah	Member, Anaesthesiology, GCRI
Dr. Forum Patel	Member, Microbiology, GCRI
Dr. Nandita Ghosh	Member, Molecular Endocrinology, GCRI
Dr. Trupti Trivedi	Member, Molecular Endocrinology, GCRI
Dr. Jayendra Patel	Member, Biochemistry Research, GCRI
Dr. Franky Shah	Member, Biochemistry Research, GCRI
Dr. Nilima Desai	Member, Immunohistochemistry & Flowcytometry, GCRI
Dr. Manish Brahmhatt	Member, Cell Biology, GCRI
Dr. Pina Trivedi	Member, Cell Biology, GCRI

## Ethics Committee

Name	Profession
Hon'ble Justice Shri Bankim N. Mehta	Chairman, Former Justice
Dr. Narendra Patel	Member Secretary, Former Director, GCRI, Senior Radiologist
Dr. Shilin Shukla	Member, Former Director, Medical Oncologist, Professor Emeritus
Shri Naranbhai Patel	Member, Senior Advocate
Dr. Asha Anand	Member, Medical Oncologist, GCRI, Member Secretary Scientific Research Committee
Dr. Pankaj Shah	Vice President, GCS
Shri Kshitish Madanmohan	Member, Secretary, GCS
Dr. Kirti Patel	Member, Dean GCS Medical College
Dr. Ushaben S. Shukla	Member, Philosopher
Shri Madhav Ramanuj	Member, Philosopher
Dr. Anilaben Kapadia	Member, Senior Gynaecologist
Smt. Bhadraben Doshi	Member, Social Worker (Lay Person)
Dr. Prabhudas Patel	Assistant to Member Secretary
Dr. Hemangini Vora	Member
Dr. Rakesh Vyas	Special Invitee, I/C Director, GCRI
Dr. Kiran Kothari	Special Invitee, Dy. Director, GCRI
Dr. Geeta Joshi	Special Invitee, Dy. Director, GCRI

